

FAA Board meeting minutes
Wednesday, May 30, 2018, 5:15 p.m.
Film Co-op Board Room
Charlotte Street Arts Centre

Present: Allen Bentley, Sabine Campbell, Katie FitzRandolph, Will Forrestall, Russ Hunt, Kitty Maurey, Heather McTiernan, Tony Merzetti, George Strunz

Absent: Krishna Khaitan, Penny Pacey

Guest: Charlotte Simmons

1. **Call to order** by Katie at 5:18

2. **Introductions**

Katie introduced Charlotte Simmons, who is our summer student for this year, managing and publicizing the Artists in Residence program.

3. **Approval of the Agenda**

Approval was **moved** by George, **seconded** by Will, and **carried**.

4. **Minutes of May 9 board meeting**

Approval was **moved** by Russ, **seconded** by Allen, and **carried**.

5. **Treasurer's report**

Because it's not yet the end of the month, Tony said, he had no formal report, but would circulate it as soon as possible. In general, he said we are doing fine; no big changes or news. Russ said he would link the [May statement](#), [forecast](#) and [cheque register](#) from the online minutes as soon as they are available.

6. **President's report**

Katie said there wasn't much to report; what there is will be discussed in the various agenda items.

7. **Schools Program**

In Will's absence, Allen reported the schools people have been informed that the stipend rate has been raised. Katie noted that it needs to be made clear that the FAA will help locate artists when teachers have proposals to advance (and vice versa). She said that should be an item in the *ARTSnews*, and said she'd contact Bridget about this.

8. **Grants**

In Heather's absence, Katie said that she thought there were no current issues. [A few minutes later, Heather arrived and confirmed that, but said that there will be a number of deadlines in September and October, and that we should take some time to consider them at the August meeting.]

9. **Streets Program**

Sabine said that it wasn't clear that there would be space in the Center for this, and said that there have been some problems getting Warren Maddox and Bob Scott together to discuss logistics. Bob has said there is some urgency about this, as it's getting into his busy season at Home Depot. Kitty said she'd understood there is a makers space at the library, and Tony wondered whether the carpenter's union might be interested in participating. Kitty thought that a very good suggestion. Sabine said she'd check on both possibilities, and find out from Warren about possibilities in their space. [A few minutes later, Will arrived and said he wasn't yet sure about the drawing project.]

10. **Artists in Residence**

Katie said that thanks to everyone's pitching in, we now have over 23 applications. Now, she said, we need a jury. She's confirmed that Karen Burke and Christina Thompson have agreed to serve, but that we still need a third member, preferably someone not on the Board. Heather said it would also be good to have someone in another discipline than visual arts. A number of names were suggested as potential jurors. George suggested Michael Pacey (Allen and Will concurred); someone else suggested Natalie Sappier; Kitty suggested Dorothy Frazier (Russ and Sabine concurred). Other names were suggested, many of whom were either already applying or partners of applicants. It was agreed that those three should be approached, and that as soon as one was confirmed Katie should be notified. Heather wondered whether, if two of them were confirmed, we could accept a four-person jury; Katie said that was quite possible. [Later, George suggested Kathie Goggin, from the UNB "No Limits" program.] There was some discussion of how the jury would work; historically, the pattern has been that the jury met once and considered the applications. Once named, they work the logistics out for themselves. There was some question of how they'd consult the applications: Russ said that he'd try to make them accessible in a consistent format on the Web. Sabine wondered if we knew where the FAA Casemate would be; Katie said she hasn't yet been informed, but has been trying to contact the relevant person at the Crafts School. There was extensive consideration of dates – when Charlotte would start, when the actual Residencies would start, how long Charlotte's contract would run, etc. Katie said she could arrange to meet with Charlotte at Planet Hatch, where she'll be based, on Monday at 2:00; Russ said he'd try to be there too. The situation seems to be that Charlotte will start work on Monday, and will do what she can to assist Russ in arranging the applications for the jury. The actual residencies will start on June 24 and run for ten weeks. Tony pointed out that Charlotte's eight-week contract would run out well before the end of the residencies; there was some inconclusive discussion of this, including suggestions that her contract might be extended a bit by changing to half-time (as was done with Monica two years ago), and that in previous years the mechanics of key and cheque deliveries for the last weeks could be done by Board members, if the PR issues and press releases were already done. The possibility of using our own resources to extend Charlotte's schedule was also suggested. This occasioned a discussion of how a schedule of residencies would be set up, once the jury had decided on participants; this will be done by Russ, Sabine and whoever else can be conscripted to an *ad hoc* committee. This will all need to be done expeditiously, so that Charlotte can get to work on the PR process.

11. Gala 2018

Sabine said that Heather Fyffe has agreed to do incidental music during the viewing. She also said she's considering a new alternative for food, but that that was really something for the Gala Committee. She said she'd get details about the possibility and bring information to a committee meeting and then to the Board.

12. Other business

Tony brought to the Board's attention information about the [CulturePlus](#) program of the [Cultural Human Resources Council of New Brunswick](#). There were a number of questions raised about the program, which is a couple of years old and whose mission is "to strengthen New Brunswick's cultural sector workforce through life-long career development and training." More can be found by clicking the two links above. Tony said he thought it was an initiative we should be aware of, though he was not recommending that we join it formally.

Next meeting: by convention, our next meeting will be July 4, at 5:15, in the Film Co-Op boardroom.

13. Adjournment

On motion, the meeting was adjourned at 6:24.

Russ Hunt
Secretary