

FAA Board meeting minutes
Wednesday, August 20, 2014
NB Film Co-op Boardroom
Charlotte Street Arts Centre

Present: Allen Bentley, Sabine Campbell, Renée Davis, Katie FitzRandolph, Russ Hunt, Penny Pacey

Absent: Dan Gleason, Marie Maltais, Susan Pierce, Barbara Roberts, Jean Rooney, Cynthia Ryder, Natalie Sappier

1. Call to order by Penny at 5:05

2. Adoption of the agenda

Following some discussion of the logistics of the Artists in Residence program, Katie suggested adding the item added to the Other Business section; adoption of the amended agenda was moved by Allen, seconded by Katie, and carried.

3. Adoption of the minutes of last board meeting

Adoption was moved by Katie, seconded by Sabine, and the motion was carried.

4. President's report – Jean

In Jean's absence, Penny read the report ([text attached](#)). There was some discussion of the question about the format of the election forum; Katie said that that's what we need to decide at this meeting. Katie moved that we adopt, with thanks, the president's report; Renée and Allen seconded simultaneously, and the motion was carried.

5. Treasurer's report – Cynthia

In Cynthia's absence, Katie moved we defer the Treasurer's report to the next meeting; Sabine seconded, and the motion was carried.

6. News from committees

a. **Gala** – Sabine reported that she has been unable to contact the artist who had agreed to do the poster and tickets, and said that she would keep trying. She also said that there had been very little response to her report on email, or to her request for a volunteer to replace Natalie on the committee, and that the committee would welcome responses and suggestions. Katie suggested setting a Gala committee meeting, and it was agreed that it should be Tuesday, August 26, at 5:00 or 5:30 (depending on when people could get there) at the Pink House. Penny had [a list of artists](#) she has contacted for expressions of interest in participating in the sale. Allen said that he was going to get an image to use for the poster. He also reported that Dan Gleason is regrettably resigning from the board, and there was some discussion of replacing him. Russ said that it wasn't an immediate issue unless we

can find someone we know will be active and enthusiastic immediately.

b. **School grants.** Katie that there isn't much to report; final reports from the sites are being assembled and will be in in due time. Allen said that Dan will be unable to do the report for the *Gleaner*; Katie said she thought she could take that on. Penny volunteered to help.

c. **Election forum.** Katie circulated [the current version](#) of the proposed format, arrived at in meeting with Suzanne Alexander, attempting to liven up the format and make it more interactive. We also discussed a list of proposed questions circulated by Allen. Katie suggested we should have refreshments afterward. Allen wondered if there were some confusion about the time – whether 7:00 or 7:30; Katie said she'd check on that, but 7:00-9:00 seemed best. She said we need to publicize this aggressively, and make it clear that it will more interactive than they have been. Penny raised the problem of a conflict with the Harvest Jazz and Blues Festival, which opens on the 9th. Sabine said yes, but there shouldn't be a serious problem, since 9:00 is a reasonable time to go to the Festival. Katie agree to write a press notice that would be a little snazzier than the usual. Sabine moved that Katie be authorized to finalize the format and questions and prepare a presentation; Renée seconded; motion was carried.

7. Other business

a. **Artists in Residence.** Logistics (keys, cheques, etc.) had been dealt with. Penny raised the question of the physical placement and appearance of the booth. She pointed out that there are two vacant booths before you get to the FAA one, and there is little in the way of evidence that it would be worth going there (a sandwich board, for instance, she suggested, would be good, and wasn't there a budget item for that?). We should explore the placement issue when we make the arrangements with the city next year. Renée agreed that it needs to be much more visible. Penny said it actually looked like it might be vacant; we should tell artists to do more to make it an obvious and welcoming presence. Sabine pointed out that artists should be able to do that – that when she was selling crafts visibility was a central issue. Russ said that we should make a note to be more attentive to this next year, and consider it as a PR issue.

b. **Pro bono.** Katie said there was nothing to report: we've told the law school we'd like to sit out a year, and they're okay with that.

8. Time and date of next meeting

It was agreed that the next meeting would be on Thursday, September 18, at 5:30. il.

9. Adjournment

The meeting was adjourned at 6:15.

Russ Hunt
Secretary