

## FAA board meeting minutes

Monday, February 17, 2014, 5 p.m. Film Coop Boardroom Charlotte Streets Arts Centre

**Present:** Jean Rooney, Renée Davis, Cynthia Ryder, Katie FitzRandolph, Marie Maltais, Allen Bentley, Sabine Campbell

**Absent:** Russ Hunt, Susan Pierce, Barbara Roberts, Penny Pacey

1. **Call to order** by Jean at 5:05
2. **Adoption of Agenda:** Moved by Katie, seconded by Allen
3. **Minutes of last Board meeting:** Approval moved by Katie, seconded by Cynthia, CARRIED.

### 4. **President's report – Jean:**

#### **Staffing**

Jean reported that Bridget has accepted the position as Arts News editor. Her contract specifies that we are buying her services; she is not our employee and we have no control over how she spends the hours on the job. Cynthia suggested that Bridget invoice us for each issue of Arts News, with pro-dated invoices for the year if she wished. She will also be asked to offer a replacement for her vacations.

A letter has been sent from the Board to Amani explaining the end of her contract and thanking her. Jean thanked Cynthia and Russ for their work in all the issues relating to Services Canada.

#### **AGM Planning**

Date: February 24, 2014. Location: Charlotte St Arts Centre auditorium, from 6 to 8 pm. Rent: \$35/hr. Thanks to Renée for advertising and organizing notice to Arts News.

Natalie Sappier has agreed to join the Board, Constantine Passaris cannot commit now and sent a positive reply.

We now have a report on Board members terms, and renewals. Renée will present this at the AGM.

Beer and pizza to be ordered.

WHO?

WHO?

#### **Programs/Issues**

##### **School Project**

Thanks to Katie, Penny, Susan, and Dan for their continuing work and planning.

##### **Homeless Project**

Art off the Streets program -- new homeless shelter workshops. Participants were grateful and happy. Due to concerns off the security commissionaires, we now has been offered a designated art room at the Victoria Health Centre. Workshops to take place on Fridays when staff are still present. Two workshops had to be postponed; Jean hopeful to begin again on Feb. 28.

##### **AIR Exhibition 2014**

Jean reported that she has not a reply from Graydon Nicholas concerning our request to show the AIR works at old Government House. It was suggested that she contact Tim Richardson.

##### **Grants Update**

We have been successful in our grant application and recieved a \$1,500 grant from Downtown Fredericton.

Applications are in to the City under the Projects category for the Schools, the Homeless, and the AIR Programs. Reports still need to go in.

ACTION: JEAN?

RBC, Fredericton Community Foundation, Service Canada Student Program need to be applied for.

ACTION: JEAN?

A letter of intent has to be sent and an application for a summer student to be prepared

ACTION: Katie

### **Website**

Jean reported that it has been built with wix.com and feedback has been positive.

### **Other Business**

Locate Bill Johnson's easels for him to pick up or someone to deliver. ACTION: Katie  
It has been a very busy month for Jean.

5. **Treasurer's report – Cynthia:** See copy of the statement for January, [attached](#).

Cynthia summarized: 1 membership of \$20 via PayPal, \$75 in charitable & other donations for a total income of \$713.05 (plus petty cash and a Credit Memo from PayPal) in May. Expenses \$800 for Arts News and \$13 for Office expenses, \$300 for Art Programs, leaving a bank balance as of Jan. 31/14 of \$28,805.75.

Cynthia mentioned that we need the addresses of donors to the Arts Gala to mail their tax receipts. It was suggested that donor might fill out a form.

10. **Time and date of next meeting:** It was agreed to set the next meeting after the AGM.

Submitted by Sabine Campbell (Secretary pro tem)