

FAA board meeting minutes

Monday, April 22, 2013
Film Coop Boardroom
Charlotte Street Arts Centre

Present: Allen Bentley, Sabine Campbell, Katie FitzRandolph, Russ Hunt, Marie Maltais, Penny Pacey, Susan Pierce, Jean Rooney, Cynthia Ryder

Absent: Renee Davis, Bill Johnson, Barbara Roberts

1. **Call to order** by Jean at 5:10
 2. **Adoption of the Agenda:** moved by Katie, seconded by Sabine, carried.
 3. **Minutes of last board meeting:** Approval moved by Allen, seconded by Cynthia, carried.
 4. **President's report – Jean:** Jean reported on the status of a number of grant applications which have been submitted, a couple of them late, but we hope not too late to be considered. She reported on conversations with Amani in which it was pointed out that the contract for the ARTSnews editor expired in March, and reminded us that we'd agreed to discuss a pay raise for the editor. The application for the tenancy in the Barracks is in, with the dates left to be decided firmly when we've decided how many weeks we can afford to run the Artists in Residence program. The Pro Bono project, as was circulated via email, is nearly completed. There has been correspondence from Angela Watson about whether we wanted to be involved in Culture Crawl this summer. In discussion, it was agreed that we should certainly be in it while the Casemates are active in the Barracks, and that we should advertise the Arts Gala there, and in the Barracks AiR program as well. Jean is to let Angela know that we want to be involved. Jean reported on the April 4 meeting of the Fredericton City Advisory Committee, observing that it appears there are going to be more meetings than was originally planned, and reminded us that we need to be thinking about suggestions for raising the profile of the arts in the city. We also need to decide on this year's officers; we particularly need to decide on a Vice President, since, Jean explained, she may be away for much of July and August. Acceptance of the President's report was moved by Katie, seconded by Marie, and carried.
 5. **Election of executive:** it was agreed that Penny should become Vice-President, and that Jean, Cynthia and Russ would continue in their respective roles for the year.
 6. **Treasurer's report -- Cynthia:** See copies of reports for February and March, [attached](#). At the conclusion of the report Cynthia announced that our application for the grant from the city for the Artists in Residence had been successful. Jean had applied for \$10,000, and in fact we got what we were hoping for, \$5000. There was general rejoicing. Cynthia added that there is an issue with Revenue Canada about EI contributions (\$70) for participating artists, if they participate more than one week, perhaps because of recent changes to EI regulations; she is going to try to clarify this with the government.
- After a general commendation of Cynthia for all her hard work, Sabine moved acceptance of the Treasurer's report, Allen seconded, and the motion was carried.
7. **High on the Arts committee:** There was extensive discussion of this year's gala, during which it was agreed that the committee would comprise Sabine as chair, Katie, Penny, and Marie, with Jean ex officio

and Allen as much as possible. Discussions of location involved Katie reporting John Leroux's admonition that we should not move it to the STU conference centre, and the suggestion that hotels – the Delta, for example – might be explored. The suggestion was made that the new Isaac's Way location across from the convention centre might be worth exploring, since it's scheduled to be opened this summer. Many reasons were offered to explore that space as a possibility. The committee agreed to meet on April 29 at the Pink House, at 4:30.

8. **Amani's contract:** Jean wondered whether there were a form; Katie said that she had one on her computer and would send it. After some discussion about the nature of the position, its importance for the FAA, and the times since the editor's compensation was increased, it was moved by Katie, seconded by Russ, that Amani's pay be raised by \$50 (not to be so raised for replacements, however). The motion was carried. In discussion the question of regular advertisers in the News who are not FAA members was raised (Sabine pointed out the anomaly of the large space given to the Playhouse, which is not an institutional member), and it was agreed that this is a matter to be explored by the membership committee.

9. **Interviews report – Marie:** The bottom line is that interviewees were uniformly happy with the FAA but confused about membership. Her view is that we should move to one annual membership renewal date, but pointed out that Renee, who could not be at this meeting, has been opposed to that, and agreed that we should put it on the agenda for the next meeting. We also need to make sure people who don't want to use PayPal have an easy way to pay. A drop spot was considered, but Cynthia pointed out that it's not a good idea to use the CSAC, since people already have a hard enough time distinguishing the FAA from the FAL. Marie also said that we need to send an invoice for renewals – many institutions look for, or require, that. Jean expressed everyone's gratitude for Marie's work, pointing out the besides it being good to know that people are happy but confused, it's good to have made the personal contacts.

10. **Report on City Advisory Committee – Jean:** The reports (minutes, etc.) have been circulated via email.

11. **Pro Bono Program:** Katie indicated that she was prepared to carry on supervising the work, and that it had been suggested that tax law would be a good next project. It was agreed that if Kitty Maurey were willing, she should continue to be involved. Jean is putting in the application for the project.

12. **Artists in Residence:** Although we won't know about a grant for a summer student till May, Cynthia said that from the Treasurer's point of view, we should be able to support ten weeks with two artists a week, at a cost of about \$8000. We have \$5000 from the city, and between other grants and individual sponsorships we should be able to raise the rest. If we don't get a summer student, Board members will have to handle logistics, but we've done this before. She suggested that we run from June 30 to September 7. After some discussion, it was agreed that we need to set a deadline for applications at May 24, and get the call for applications out as soon as possible.

13. **Time and date of next meeting:** It was agreed to set the next meeting at May 8, at 5:00, in the Boardroom.

14. **Adjournment:** 6:25

Russ Hunt
Secretary