

[Draft]

FAA board meeting minutes

Tuesday, February 12, 2013

Film Coop Boardroom

Charlotte Street Arts Centre

Present: Allen Bentley, Renee Davis, Russ Hunt, Cynthia Ryder, Penny Pacey, Jean Rooney

Absent: Katie FitzRandolph, Bill Johnson, Marie Maltais, Barbara Roberts

1. **Call to order** by Jean at 5:55
2. **Adoption of the Agenda: No formal agenda**
3. **Minutes of last board meeting:** Approval moved by Russ, seconded by Renee, carried.
4. **President's report – Jean:** no formal report, as the President's [annual report at the AGM](#) to follow will serve the purpose
5. **Treasurer's report – Cynthia:** See copy of reports – for [January](#) and for the year-end statement – attached. Looking at the year-end report, Allen wondered why there was so much less for the Artists in Residence program last year; Cynthia said that it was because we'd shortened the duration of the exhibition because of the failure of the city to make a supporting grant. Jean wondered about discrepancies between membership counts and fees; Cynthia said that the numbers represent how many names we have but that the fees don't all come in, or get counted, at the same time, or necessarily immediately.

There was general discussion of the situation regarding grants and grant applications. We've been encouraged to reapply for the RBC grant for an exhibition following the Casemates; and there are two upcoming deadlines for city grants.

There was discussion of using the AV equipment we share ownership of; the suggestion it might be used for the Casemates was modified to wondering whether we shouldn't make it known that such equipment was available for artists who might find it useful for their exhibition. Allen wondered whether it had ever been considered to make a documentary film of the Artists in Residence experience. Russ wondered if we might not approach Tony and Cat at the Film Co-op for suggestions.

Cynthia moved acceptance of the Treasurer's report; Russ seconded; motion was carried.

6. **Programs/issues** (if not already dealt with):
 - a. **Interviews for strategic planning:** it was agreed to defer this to the first meeting of the new Board. Russ said that he would remember to explore whether we can get access to SurveyMonkey through STU, and Jean said she would assemble a package of information to be used as part of the interviews. The questions, as finally edited by Penny and circulated at the meeting (and further modified after the meeting), can be found on the wiki linked from the [Board web site](#).

- b. **Vision 2020 followup:** Jean reported that she's been accepted as a member of the followup committee for three years, so we'll have a representative in this process.
 - c. **Grants and funding:** Jean reported that she had tried to arrange a meeting with Angela Watson, but had had to settle for a phone call, and that the issue of the Artists in Residence grant hadn't been explored; Angela had merely said that "things were changing." It was agreed that we'd go ahead with the application.
 - d. **Membership:** the usual discussion of membership numbers and the possible benefits of membership occurred. Penny wondered if we should devote a meeting to the issue; it was agreed we probably should. Allen observed that Heritage Trust has a similar problem, and that a membership newsletter had been proposed, but nothing has developed. Penny said it might be better to brainstorm the whole issue once we've done the strategic planning interview. Allen wondered whether it wouldn't be a good idea to have an FAA presence at all the galleries in town, and it was agreed that exploring that would be worth doing.
7. **Other business:** In view of the time, there was none
8. **Time and date of next meeting:** the next meeting will need to be determined by the new Board, after the AGM.
9. **Adjournment:** 6:43

Russ Hunt
Secretary