

FAA board meeting minutes

Tuesday, January 8, 2013
Film Coop Boardroom
Charlotte Street Arts Centre

Present: Allen Bentley, Renee Davis, Russ Hunt, Bill Johnson, Marie Maltais, Cynthia Ryder, Penny Pacey, Jean Rooney

Absent: Katie FitzRandolph, Barbara Roberts

1. **Call to order** by Jean at 5:06
2. **Adoption of the Agenda:** Moved by Marie, seconded by Allen, carried.
3. **Minutes of last board meeting:** Approval moved by Penny, seconded by Renee, carried.
4. **President's report – Jean:** Jean reported that she had requested a meeting room for the February 11 AGM, and noted that we are required to get a notice of meeting out 30 days ahead. It was agreed that a notice in the next ARTSnews would do that.

Jean said that we need to clarify exactly what vacancies there are on the board, and reported on her contacting potential members since last meeting. George Strunz has said he would not want to return this year; Sabine Campbell said she would be willing (indeed, eager, as long as she didn't need to be Treasurer); Susan Pierce said she would be willing. Both will attend the AGM. Kim Vose-Jones hasn't responded, but it does not seem likely she'll be willing, since she's been very busy. No one has contacted Roslyn Rosenfeld; Renee said she would do so (she later reported that Roslyn had said, not this year).

There's nothing further to report on the Web site and logo redesign, since the craft school's been closed for the holidays.

Jean reported that she's been involved with the City's "Vision 2020" consultation process, and had attended a meeting earlier that day, working on an economic "vision statement." The immediate goal is that each stakeholder should have offered a perspective by mid-February. Further information about the process had been circulated, and can be consulted [here](#). Jean said that she'd found opportunities at the meeting to explain who FAA are and what we do, and intended to represent us at the upcoming meeting (more information [here](#)) on Thursday. (Note: her subsequent report on that meeting can be consulted [here](#).)

Jean said she thought there were no more funding issues since the last meeting. Cynthia said there was one – the 2012 City of Fredericton Arts, Cultural and Heritage Funding, which will be due February 15.

Acceptance of the President's report was moved by Allen, seconded by Cynthia, and carried.

5. **Treasurer's report – Cynthia:** The bottom line is that we have a current balance of almost exactly \$20K. See copy of report [attached](#). We have made out Amani's cheques for the year. New security measures from Omista will make online banking more complicated. Allen wondered whether we had to spend some amount of our funds to retain nonprofit status; Renee and Jean indicated they thought not (later reading of the laws established that requirements involve property, not income).

Jean wondered whether we should pay the artists who participated in the City Hall show a small fee: it appeared that we had done so last year. After extensive discussion, it was decided that that should be the responsibility of City Hall, who act as a *de facto* gallery in this case, and Jean said she would mention that to Angela Watson at their next meeting.

Jean wondered whether it would be possible to give Amani a pay raise. Cynthia said it would appear so, but of course the question is sustainability, and she'd prefer to wait until we are

through this year's cycle of grant applications. It's going to be tight this year, by all indications. Perhaps, she said, we could tell Amani we'd like to do that but need to wait till we know about grants. Renee pointed out, as well, that we have a cycle of membership renewals coming up. Marie said that she had planned to begin calling people but had to put it off till February when she will have a student assistant.

There was discussion of the Artists in Residence program, and how we'd had to cut back last year. The City would prefer it to run longer, but that, too, will depend on grants. Adoption of the Treasurer's report was moved (much later in the meeting) by Marie, seconded by Renee, and carried.

6. **Programs/issues** (if not already dealt with):

- a. **Interviews for strategic planning:** Further editing of the questions and modification of the list of potential interviewees and interviews was discussed. Bill suggested that people should receive information about the FAA before any interview. It was agreed that some sort of information brochure to be used in that situation should be created out of materials on the Web site. Marie suggested we should make sure to ask non-members whether they used the ARTSnews to publicize their events and, if so, why not. She also wondered whether we could do some of this via a forum like SurveyMonkey. It was agreed that for this purpose the personal interview would be more effective. Jean wondered about a time frame for the interviews. Bill wondered if there should be a question about the Gala (and, parenthetically, whether further thought had been given to finding a corporate sponsor for it, to which Jean responded that yes, we'd be very interested in corporate sponsorship, and she hoped Bill could pursue the initiative.) Renee suggested that if we were going to do an online survey with a wider reach the questions would have to be modified, and she'd be willing to do that. Russ said that he thought he had access to SurveyMonkey through STU. Jean said she would assemble a package of information to be used as part of the interviews. The questions, as finally edited by Penny and circulated at the meeting (and further modified after the meeting), can be found on the wiki linked from the [Board web site](#).
 - b. **AGM:** There was substantial discussion (beginning with whether we should supply beer and pizza again, and if so how much) of how many people we expect to attend the AGM. The issue of a guest speaker was revisited and it was agreed that there were no obvious candidates – and, that, as Bill pointed out, if you want someone good you need to ask much more than a month in advance. In the discussion of potential attendance it was pointed out that that night conflicts with the UNB Film Society, and after some discussion it was determined to change the date of the AGM to the next night, Tuesday the 12th.
 - c. **Board vacancies:** already discussed.
 - d. **Grants and funding:** discussed earlier.
 - e. **Vision 2020:** already discussed.
 - f. **Pro Bono project:** Katie, who's dealing with that, was away.
7. **Other business:** In view of the time, there was none
8. **Time and date of next meeting:** the next meeting is to be before the AGM, on Tuesday, February 12, at 5:30, in the All-Purpose room.
9. **Adjournment:** 6:15

Russ Hunt
Secretary