

**Minutes - FAA board meeting
6 p.m. Wednesday, June 29
2011 758 George Street, Fredericton**

[as approved August 17]

In attendance: Katie FitzRandolph, Sabine Campbell, George Strunz, Russ Hunt, Renée Davis, Claire Gallant (observing)

Regrets: Jean Rooney, Kim Vose Jones, Penny Pacey, Myrna Gunter, Marie Maltais

1. The meeting was called to order at 6:05.

2. Adoption of the Agenda: moved by Sabine, seconded by George, motion carried.

3. Minutes of June 1 board meeting

- Corrections: item 6 should say "monthly," not "annual"; and Sabine was present
- Discussion: Renée suggested minutes should be circulated as "draft," so marked, and circulated as final only after approval at the subsequent meeting
- Adoption: moved by George, seconded by Renée, motion carried

4. President's report -- as circulated

- Announcement of the hiring of Claire Gallant as summer student was announced
- Special thanks to Penny and Sabine for work on the hiring committee for the summer student
- Passage of the President's report: moved by Katie, seconded by Russ, motion carried

5. Treasurer's report -- as circulated

- Sabine reported that the accountant has prepared the charitable donations statement (due at the end of the month), worked on rationalizing the records, and will charge \$1300.
- Acceptance of the Treasurer's report: moved by Sabine, seconded by Renée, motion carried

6. Membership report

- Renée reported that as of today there are 115 memberships, made up of 98 individuals, 12 organizations, 3 corporations, 2 students.
- Renée noted that the reminders are complicated to send out, and that it would be difficult to send out individual second reminders; it was agreed it would be enough to rely on the general membership drive.
- Renée noted that only two of the resident artists are members; it was agreed that the President would write at the end of the season thanking them for participating, etc., and suggesting they might want to join.

- Renée raised the issue of regular information transfer, so that all PayPal renewals would be automatically sent to her by Sabine, and other renewals (e.g., cheques) by Katie
- The question of whether renewals should be dated from the expiration of the last membership or the date of renewal was raised, and it was agreed the former was preferable.
- Passage of the membership report was moved by Renée, seconded by Sabine.

Programs / Issues

- a. Artists in Residence: covered in previous discussion and President's report
- b. Fundraiser (High on the Arts): committee to meet in early July
- c. Membership drive: covered
- d. Pro Bono program: covered
- e. Charitable status use: covered
- f. Web site committee: covered

8. Other business: Time and date of next meeting

- It was agreed the next meeting would be August 17, time to be determined

9. Adjournment moved by Sabine, carried, at 6:59

Submitted by Russ Hunt, secretary *pro tem*