

**Fredericton Arts Alliance  
Board Meeting  
EC 324 St. Thomas University  
November 26th, 2008  
Minutes**

***Present:***

*Katie FitzRandolph, Tony Merzetti, Maria Bourgeois, George Strunz, Renee Davis, Amber Bishop, Leo MacNeil, Meredith Snider, Kim Vose Jones.*

***Absent:*** *Sabine Campbell, Maggie McLaughlin*

**1. Call to Order:** 5:10pm

**2. Welcome new Board Members:** Leo MacNeil, Amber Bishop, and Renee Davis.

**3. Adoption of Agenda:** Motion to adopt agenda: Katie. Approved Tony, 2<sup>nd</sup> by Renee

**4. Approval of the Oct 22nd Minutes:** Approved with amendments by George, 2<sup>nd</sup> Tony

**5. Vote on new executive:** Nominations: Katie FitzRandolph as President, Tony Merzetti as Vice President, and Kim Vose Jones as Secretary. Sabine Campbell will remain as Treasurer and Maggie McLaughlin will automatically serve as past president. New positions as listed above accepted by acclamation.

**6. Treasurer's report:** \*Due to the absence of Sabine, Maria delivered report

- Maria will arrange for the new executive to take over signing authority.
  - Maria clarified that the expenditures on the auditorium at the Charlotte St. Arts Center were for both the fundraiser "Drink in the Arts" and the Artist Speakers Series.
  - Maria clarified that the term "remittances" refers to taxes; employment insurance and pension plan payments.
- Motion to accept the report: Meredith  
Second: George

**7. Coordinator's report:** Submitted and delivered by Maria

- Maria reported that she is completing the last of our grant reports. She estimates they will be done by the end of November. We have received all grant money for 2008 including the remainder of the Canada Summer jobs Grant.
  - The Evening with the Arts event with guest Martin Kutnowski was well received with 60 people in attendance.
  - Maria reported on the status of the Stephen Scott nomination. The deadline has been changed to April 1st. Stephen and the referees have been notified of the change.
  - Maria will take her overtime hours during the holiday break. Maria informed the board she will take 2 to 3 weeks after she has completed the grant applications. Maria informed the board that she would be available during this time for emergencies.
- Meredith motioned for the coordinators report to be adopted  
Second: Renee

**8. Update on charitable status application:** Presented by Maria

- Maria stated that her goal was to complete the application in January.
- Maria informed the board that she has completed a workshop on how to fill out the application.

**9. Artist Speakers series:** Because of the success of the pilot project the City of Fredericton has suggested expanding the speaker series to four a year. Funding would be applied for each event.

- Board members expressed the desire to invite a diverse series of artists from a wide variety of artistic disciplines.
- Board members suggested possible speakers.

## **10. Programs:**

**i). Probono Program:** Maria reported on the status of our participation in the University of New Brunswick Law Student Pro Bono Program. Three law students were to develop a document outlining Contract Laws for Artists. -Maria reported that the students have not completed the project and the coordinator Daniel Savoie has not been answering inquiries into the status of our document and inquiries into which students are now responsible for its completion. Maria reported the document is 90% complete.  
 -Katie asked that a motion be made for a more formal inquiry to a faculty coordinator or the dean of Law.  
 - Katie and Maria offered to make this inquiry.  
 Tony motioned for the inquiry to be carried out.  
 Second: Renee

**11. Meeting with Angela Watson and David Seabrook (Maria, Maggie:** Maria reported on a meeting she and Maggie (past president) had with Angela Watson and David Seabrook regarding the Artist-in-Residency Program and the Cultural Capital Programs.

### **i) Artist-in-Residence and Art Trek Programs**

#### **a.) Artist-in-Residence**

Angela and David were asked for dedicated funding for the Artist-In-Residency Program but were denied due to the infrastructure of funding distribution to arts organizations.

- Maria pointed out that FAA relies on this funding.
- At the meeting the City representatives suggested looking for sponsorship to supplement the program.
- Meredith suggested it would be efficient if the City built relationships with corporations to acquire further funds to be distributed to the arts organizations.
- Maria suggested asking councilors to approve more funding to arts and cultural programs.
- Leo mentioned the upper casemates are in need of repair and that they may be closing them and moving the residents elsewhere.

#### **b.) ART TREK**

At the meeting Maria and Maggie suggested expanding the ART TREK program. They suggested two residencies a year, because then it would fit into "festival funding".

- Maria will contact the artists who have participated in the fall to see if they would be willing to open their studios twice in one year.
- Tony suggested that sponsors could have their logo placed on the ART TREK map if funding for the program seems to be insufficient.

#### **ii). Cultural Capital Funding Program**

Maria reported that she and Tony have met and worked out details and a budget for our application for funding to create a website profiling Fredericton artists.

- Part of this application will include an increase in Maria's hours for research and added administration duties.

Motion- Meredith

Second- Tony

- At the meeting Angela asked if the FAA would be interested in creating a provincial exhibition of visual arts.
- The proposed funding would come from an Arts Branch Grant for \$5000. With the city contributing "in kind". The deadline for this application is beginning of February.
- The board asked for more clarification on the proposal.
- Katie will contact Angela asking for clarification and will email the board with her answer. The board will decide whether to accept the proposal through an email vote.

**12. Petitions update:**

- Katie reported our petition had over 1074 signatures.
- Katie will deliver the signed petitions to Keith Ashfield.
- Katie will contact the petitioners through email, and give them an update on the status of the petition and information about Fredericton Arts Alliance.

**13. Proposed programs and preliminary budget for 2009(Maria):**

- Proposed projects were reviewed and revised by the board.
- FAA plans to continue the Art-In-Residency, Art Trek Studio Tour and City Hall Exhibition program while looking for supplementary funding.
- FAA will continue to partner with the Mayor's breakfast.
- FAA plans to expand the Evening with Arts evening to four a year.
- FAA plans to hire a summer job student.
- FAA will continue to publish Arts News
- FAA will provide arts information and facilitate its distribution.
- FAA plans to participate in Fredericton's Cultural Capital celebrations by creating and publishing profiles of Fredericton artists.
- FAA will hold a 10th anniversary fundraiser.
- Maria presented the proposed budget for 2009. Maria pointed out that the budget would change slightly after she breaks down the Cultural Capital Funding and slight changes in expenditures due to wages and remittances.
- Maria asked for a tentative approval of the proposed budget.

Tony moved for tentative approval

Second: George

**14. Convention Centre Meeting (Maggie):**

Tabled due to Maggie's absence

-Meredith offered to step in as FAA representative.

**15. Business and the Arts (Maggie):** Tabled due to Maggie's absence

**16. Gallery Connexion update (Meredith):** Meredith report that the Beaverbrook will host the next three Connexion exhibits and that they continue to look for a gallery space.

**17. Review of meeting time and meeting place:** It was agreed to change the location of FAA board meetings to the boardroom of the New Brunswick Film Co-op in the Charlotte St. Arts Center.

- FAA board will continue to meet every 4th Wednesday at 5pm.
- The board was reminded that there are no meetings in July and August.
- The next Board meeting is scheduled for January 28th, 5pm.

**18. Other Business:** Maria has been invited to participate in a consultation session that will review the operational grant process for the Arts Branch.

- Katie will represent FAA at the NB Youth Orchestra event at the Beaverbrook.

**19. Adjournment/Next meeting:** George moved to adjourn the meeting. Second: Leo. Meeting adjourned at 6:45pm. Next meeting: 5:00 p.m., NB Film co-op board room, basement, CSAC, January 28th, '09.

Respectfully submitted: Kim Vose-Jones, Secretary

